



Edge Hill University

Senior Simulation & Clinical Skills Facilitator x2

Reference: EHA2293-0722

Salary: £31406- £34304 per annum, pro rata
Grade 7, Points 27 – 30

Contract Type: Permanent

Hours: Full Time (36.25 hours per week)

Location: Ormskirk



It is important to note that this job description is a guide to the work you will initially be required to undertake. It may be changed from time to time to meet changing circumstances. It does not form part of your contract of employment.

Job Description for the post of:

**Edge Hill
University**

**Senior Simulation & Clinical Skills Facilitator
Full Time,
Permanent
EHA2293-0722**

Accountable to: PVC/Dean of Faculty

Reporting to: Head of Simulation and Skills Education

About the Faculty/Department

The Faculty of Health, Social Care & Medicine at Edge Hill University is one of the leading providers of education to the health and social care workforce in the region. It is recognised for its outstanding achievements in student satisfaction, staff engagement, graduate employment and innovation as well as strengthening its research profile, investment and growth.

Edge Hill University is a dynamic and forward-thinking University with a clear sense of direction and has significantly invested in the development of the Simulation and Skills Education across four sites: Ormskirk, Manchester, Aintree and Alder Hey. These facilities provide a wide variety of innovative learning opportunities for multi-professional healthcare students by using simulation-based education alongside the latest technology. Importantly it will prepare students for practice, encouraging a patient safety culture by enabling students to be immersed in realistic environments which are reflective of the actual clinical settings as well as creating opportunities for students to learn and work together from different disciplines.

About the Role

This is an exciting time to be part of the Simulation and Skills Education team in the Faculty of Health, Social Care & Medicine at Edge Hill University. This role will involve identifying, designing and facilitating simulation and clinical skills sessions which support the development of the student into a safe, competent healthcare professional.

As part of the Simulation and Skills Education team, you will have responsibility for coordinating, line managing and supporting the simulation and skills facilitators and you will provide support and guidance to academic staff in using simulation-based education.

This is an opportunity to be part of developing further the utilisation of simulation and skills education across the FHSCM and externally and it will be an exciting, interesting, varied and challenging role, which will require you to be adaptable, creative, supportive and organised, with a willingness to try new approaches. You should have excellent communication and relationship-building skills and be able to work independently as well as part of a team, leading others.

Duties and Responsibilities

It is important to note that this job description is a guide to the work you will be required to undertake. It may be changed from time to time to meet changing circumstances. It does not form part of your contract of employment.

The post holder will be expected to carry out the following as and when required.

As a Senior Simulation and Clinical Skills Facilitator, you will:

1. Coordinate the development and delivery of simulation and skills education curriculum for the Faculty of Health, Social Care & Medicine. This will include designing and delivering high quality, innovative teaching and learning material, informed by research and professional practice to support and develop student learning, engagement and application in practice at undergraduate and post graduate level. Assist with the design, preparation of clinical assessments. This will be in a particular area that will be assigned to you e.g., for the medicine programmes, the nursing & midwifery programmes or in external engagement and non-credit bearing courses.
2. Responsible for coordinating the simulation and skills facilitator allocation in the allocated area(s), liaising and communicating with the other Grade 7 senior simulation and skills facilitators and keeping the senior simulation and skills technician informed of decisions made.
3. Responsible for liaising with the simulation and skills facilitator who is responsible for the standardised participant (SP) programme so that they are fully informed of any SP requirements.
4. Liaise with the academic faculty to encourage and support the utilisation of simulation and skills education within and across the various healthcare curriculums, encouraging interprofessional collaboration within the simulation and skills sessions. This includes working closely with the academic staff and other members of the

simulation and skills education team including the simulation and skills facilitators and technicians. This will involve working across all EHU sites including Ormskirk Campus, St James at Manchester, Aintree Hospital, and Alder Hey Children's Hospital.

5. Contribute effectively to the design, preparation, delivery, assessment and evaluation of the relevant simulation and skills sessions ensuring the intended learning outcomes are achievable and that all simulation and skills sessions are evidence based and compliant with local policies and procedures to ensure that the relevant standards are maintained.
6. Work collaboratively with other professionals and agencies to ensure student's/ participants needs with regards to simulation and skills education are met. Share information which needs careful explanation or interpretation (both verbally and written) to help others understand, taking into account what to communicate and how best to convey the information to others.
7. Act as a professional resource to colleagues. Plan, prioritise and organise the work or resources of self and others within own area on a daily, weekly or monthly basis; plan and manage small projects, ensuring the effective use of resources
8. Evaluate the effectiveness of all simulation and skills training to identify opportunities for improvement to ensure delivery of appropriate and relevant simulation training sessions. Make recommendations for change and implement as required.
9. Participate in data collection, audit and research within the simulation and skills area. Work collaboratively to identify an appropriate method of analysis or investigation according to the data and objectives; recognise and interpret trends or patterns in data. Seek guidance when identifying or sourcing additional information which could potentially help the investigation as the analysis progresses.
10. Line management of allocated simulation and skills facilitators. Clarify the requirements and agree clear objectives for team members; organise and delegate work fairly according to individual abilities/roles; help the team focus their efforts on the task in hand and motivate individual team members
11. Assist in the delivery of student recruitment activities including Open Days and attend and participate in meetings and working groups as appropriate keeping the simulation and skills education team informed about any updates or decisions made.
12. Network across the faculties within Edge Hill University and with external business partners and present simulation research/projects & activities where appropriate at local, regional and international level to influence practice nationally, raise the profile of the university as well as to gather further knowledge regarding simulation and skills.

13. Keep abreast with best practices in educational strategies and current technology to continually enhance the stature and effectiveness of the simulation sessions.
Undertake appropriate training and development as required to fulfil the role, including statutory training.
14. Participate in peer reviewing and in being peer reviewed on a minimum annual basis.
15. Participate in Edge Hill University's Performance Review and Development Scheme.
16. Establish and maintain effective communication with all members of the simulation and skills education team keeping the Head of Department fully informed.
17. Other duties may be assigned by the Head of Department from time to time and which are consistent with the grading and knowledge base of the post.

In addition to the above all Edge Hill University staff are required to:

- a) Adhere to all Edge Hill's policies and procedures, including Equality and Diversity and Health and Safety
- b) Respect confidentiality: all confidential information should be kept in confidence and not released to unauthorised persons
- c) Undertake appropriate learning and development activities as required
- d) Participate in Edge Hill's Performance Review and Development Scheme
- e) Adhere to Edge Hill University's environmental policy and guidelines and undertake tasks in a sustainable manner
- f) Demonstrate excellent Customer Care in dealing with all customers

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Hours: 36.25 hours per week

Candidates should note that shortlisting will be based on information provided on the application form with regard to the applicant's ability to meet the criteria outlined in the Person Specification attached.

Person Specification for the post of:

Senior Simulation & Clinical Skills Facilitator Full Time, Permanent EHA2293-0722

Please note that applications will be assessed against the Person Specification using the following criteria, therefore, applicants should provide evidence of their ability to meet all criteria.

Methods of Assessment include Application Form (A), Supporting Statement (S), Interview (I), Test (T) & Presentation (P).

		Essential	Desirable	Method of assessment (I/A/S/T/P)
Qualifications				
1	Current Professional Registration (GMC, NMC or HCPC)	*		A
2	Educated to degree level	*		A
3	Recognised HE teaching qualification or willing to undertake Post Graduate Certificate of Education		*	A/I
4	Certification with the Society for Simulation in Healthcare or Accreditation with the Association of Simulated Practice in Healthcare		*	A
Skills and Knowledge				
5	Relevant skills knowledge as evidenced through qualifications, clinical practice and teaching experience	*		A/I/S/P
6	A proven interest in healthcare education/teaching with an enthusiastic and innovative approach	*		A/I/S/P
7	Knowledge of human factors and non-technical skills and their influence on patient safety		*	A/S/I
8	Demonstrable fundamental clinical skills e.g. physical assessment skills	*		A/S/I/P
Experience				
9	Significant experience of working in a healthcare clinical setting	*		A/S/I
10	Experience of managing small and large group teaching	*		A/S/I

11	Experience, delivering and evaluating teaching material	*		A/S/I/P
12	Experience of using simulation-based education using patient simulators and/or simulated patients	*		A/S/I/P
13	Experience of debriefing using a recognized model/framework	*		A/S/I
14	Ability to work without direct supervision, exercise initiative and independent judgement appropriate to the role	*		A/I
15	Able to organise and prioritise work and able to work effectively under pressure, meeting deadlines and paying attention to detail	*		A/I
16	Able to maintain confidentiality	*		I
17	Excellent communication skills both verbal and written and excellent interpersonal skills with the ability to liaise effectively with colleagues, students and external stakeholders.	*		A/I/P

Competencies and Personal Attributes The successful candidate should be:	Essential/ Desirable	Evidence
Enthusiastic and motivated	Essential	A/I
Organised	Essential	A/I
Adaptable	Essential	A/I
Creative and innovative	Essential	A/I
Professional	Essential	A/I
Excellent interpersonal and team working skills	Essential	A/I

How to Apply

When you are ready to start the formal application process, please visit www.edgehill.ac.uk/jobs and click 'vacancies', search for the role you wish to apply for, and click 'Apply Online'. The online application form can be completed in stages and can be revisited at any time. The form automatically saves as you enter your information and it is simple to move backwards and forwards throughout at any time prior to submission. Help is available at each stage to guide you through the form. Before final submission, you can preview your application and can then choose to refine or submit the form.

For informal enquiries about this vacancy, you may wish to contact: Helen Henderson
Head of Simulation and Skills Education at hendersh@edgehill.ac.uk.

Please refer to the advert for the closing date for this vacancy, all applications must be submitted by 23:59 on this date. Following the closing date, we will contact you by email to let you know whether or not you have been shortlisted to participate in the next stage of the selection process. We try our best to inform all applicants within two working weeks following the closing date.

At Edge Hill University we value the benefits a rich and diverse workforce brings to our community and therefore welcome applications from all sections of society.